

How to enrol

Step 1: Email the completed application form to kristy.obrien@bsilearning.com.au.

First Name	<input type="text"/>
Last Name	<input type="text"/>
Company	<input type="text"/>
Telephone	<input type="text"/>
Email	<input type="text"/>
What course are you interested in?	<input type="text"/>
What month are you interested in attending?	<input type="text"/>
Would you like to receive our Learning and Development Newsletter?	<input type="text"/>

Point of Contact for Enquiries

Kristy O'Brien – National Training Manager

Tel:+61 2 9215 1096 Fax. +61 2 9212 5545 Email: kristy.obrien@bsilearning.com.au Website: www.bsilearning.com.au

Terms and conditions

General

BSI Learning reserves the right to cancel, postpone or re-schedule courses due to low enrolments or unforeseen circumstances. Where this occurs delegates will be offered either a full refund or an alternative course date.

Payment is required at the time of booking for all Public Programs.

Cancellations and Transfers

14 days or more from course commencement: A full refund is available if cancellation received more than 14 days prior to the course commencement less an admin fee of AUS\$50 or alternatively transfer to another course or course date.

Less than 14 days from course commencement: Cancellations received less than 14 days from course commencement are subject to full payment although we will accept substitute attendees at no additional cost.

No shows: Delegates who fail to show up for the course commencement will forfeit full payment for the program.

Privacy

The information provided at the time of registration is solely for the purpose of processing the registrations and maintaining /updating student records and providing information regarding upcoming events. BSI Learning does not sell or rent its client details to other organisations.

